



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
DIVISION OF RIZAL



DISASTER RISK REDUCTION AND MANAGEMENT
MONITORING TOOL

School Name:		District:	
School ID:		Date Visited/ Inspected:	
Address:		School Contact Number:	
Name of School Head:		Email Address:	
Name of DRRM Coordinator:		Contact Number:	

Key Areas	Criteria / Indicators	Strongly Evident	Moderately Evident	Not Evident	Remarks
Enabling Environment	1. Adopted/adapted/localized existing policies related to DRRM/CCA/EiE in education/ school safety. <ul style="list-style-type: none">R.A 10121 Philippine Disaster Risk Reduction and Management SystemDO 37, s. 2015 Comprehensive DRR in Basic Education FrameworkDO 21, s. 2015 Information and Coordination Management ProtocolDO 23, s. 2015 Student-led Hazard Mapping and SWTDO 27, s. 2015 Family Earthquake Preparedness HomeworkRM 14, s. 2015 Standardization of Region/Division/School DRRM TeamDO 23, s. 2015 Student-Led School Watching and Hazard MappingDO 43, s. 2012 Rules on Cancellation/Suspension of ClassesJMC 1, s. 2013 Guidelines on Evacuation Center/ManagementDO 28, s. 2016 Strengthening the Fire Safety and Awareness Program				



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
DIVISION OF RIZAL



Enabling Environment	2. Assigned a School DRRM Focal Person with designation paper/letter signed by School Head and PSDS				
	3. Formed School DRRM Team consisting of personnel from different offices/chairman; with defined membership and roles and responsibilities anchored in RM 14 s. 2015				
	4. School budget supports regular DRRM programs/ activities				
	5. Integrated DRRM in the Enhanced-School Improvement Plan.				
	6. Conducted student-led school watching and hazard mapping (DO 23 s. 2015) and involved students in DRRM planning.				
	7. Incorporated results of student-led school watching and hazard mapping in the School DRRM Plan and Enhanced-School Improvement Plan (E-SIP)				
	8. Data collection and consolidation of programs and activities on DRRM, covering the 3 Pillars to monitor results and impact exist				
	9. Rapid Assessment of Damages Report (RADAR) is submitted to Central Office, within 72 hours after the onslaught of a hazard in the area				
	10. 100% completion rate of DRRM related questions in the EMIS/ EBEIS.				
	11. School has partnerships that could be tapped to support its DRRM programs and activities including those after a disaster.				
Safe Learning Facilities	1. School buildings were been properly inventoried.				
	2. School conducted risk assessment of buildings in coordination with Physical Facilities Coordinator and other support agencies.				
	3. Unsafe school building were identified.				



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
DIVISION OF RIZAL



	4. School has taken appropriate actions to unsafe school buildings (e.g. upgraded, retrofitted, repaired, non-usage, etc.)				
	5. Conducted regular inspection and maintenance of facilities (state how often)				
	6. Undertaken regular repair of classroom including facilities.				
Safe Learning Facilities	7. Roles and responsibilities for maintenance are defined, documented and assigned.				
	8. School head has identified classrooms/buildings to be used as an evacuation center in times of disaster.				
	9. School heads are clear with the roles and function of the school in camp management vis-à-vis the LGU and DSWD as per JMC 1 s. 2013 "Guidelines on Evacuation Center Coordination and Management" and RA 10821 "Children's Emergency Relief and Protection Act" and its corresponding Implementing Rules and Regulations (IRR)				
School Disaster Risk Management	1. School has a Contingency Plan, i.e. Preparedness Plan turned into response actions when a disaster strikes				
	2. School has available, accessible and adequate first aid kit in every instructional rooms.				
	3. School has at least 2 necessary and functioning equipment, in case of a disaster (e.g. fire extinguisher, handheld/base radio, generator, etc.)				
	4. School has identified spaces for putting up Temporary Learning Spaces / Shelters in the aftermath of disaster				
	5. School has ready resumption strategies and alternative delivery modes to ensure education continuity				
	6. School has ensured that students completed the Family Earthquake Preparedness Homework Plan; and school has reported completion to Division Office and Central Office.				
	7. School has established a school personnel tracking system/ protocol in the event of a disaster.				



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A CALABARZON
DIVISION OF RIZAL



	8. School has trained personnel to administer first aid to students and personnel.				
	9. School has psychosocial interventions for personnel and students				
	10. School has trained teachers and other personnel who could provide psychosocial support to students				
	11. School DRRM Plan and SIP with DRRM integration were reviewed annually.				
School Disaster Risk Management	12. School has established functional early warning system to inform students and personnel of hazards and emergencies (protocol, warning signs, devices, IEC), considering national and LGU warning systems and protocols				
	13. School conducted regular hazard -specific drills (at least 3 hazards) with participation of stakeholders (BFP, Medic, LGUs, NGOs, community, PTA, alumni, and others)				
	14. School has an evacuation plan and procedures				
	15. School has a student -family reunification plan that is clearly disseminated to students, teachers, and parents				
	16. School has conducted awareness and capacity building for families and learners				
	17. School participated in the different DRRM/CCA/EiE activities of the LGU				
Disaster Risk Reduction in Education	1. School has integrated key DRRM/CCA/EiE concepts in at least 4 subjects based on the national Curriculum Guide (Lesson Plan)				
	2. Grade levels and subjects where DRRM and CCA been integrated				
	3. More than 75% of students are actively participating in various DRRM/CCA/EiE activities				
	4. School has a DRRM/CCA/EiE capacity building plan for teachers and personnel				

